



# COVID-19 SAFETY PLAN

## Implementation Guide (Level C)

This document has been adapted with thanks to Hobart Wheelers/Dirt Devils Inc.

### Planning

Requirements include:

- Appointing a COVID-19 Event Coordinator.
- Implementing discipline specific requirements.
- Limiting Commissaires to the minimum number. Any other volunteers or officials should only be appointed for safety purposes.
- Preparing a contingency plan for absenteeism among volunteers.
- Only using essential equipment.
- Limiting spectators (except parents of junior riders).

### Pre-event

- All entries and payments are taken online only.
- All Commissaires and First Aid Personnel should complete the COVID-19 Infection Control Training.
- The following details must be posted in the information for riders:
  - *All registration is online.*
  - *You will follow all safety guidelines and directives of the Club.*
  - *You must not attend if in the last 14 days you have been unwell (cough, sore throat, fever or shortness of breath) even if mild or had close contact with a known or suspected case of COVID-19.*
  - *You must leave immediately if you demonstrate any symptoms of COVID-19 during the event.*
  - *Your contact information may be made available to the Tasmanian Health Department in the event of a positive COVID-19 case from one of the participants.*
  - *It is strongly recommended that you download and activate the COVIDSafe App.*
- Provide all registered riders with a rider briefing (via email) including:
  - An overview of conditions of participation (numbers, prizing process, arrival times and registration).
  - A reminder on any hygiene practices that will be in place.
  - Clarification on 'How To Pass' other riders.
  - A reminder that Participants should bring their own food and/or drink.
  - A reminder not to touch other people's equipment.
  - Request that they limit bringing spectators.
  - Links to mental health resources.

*(refer to template email to use for this briefing)*

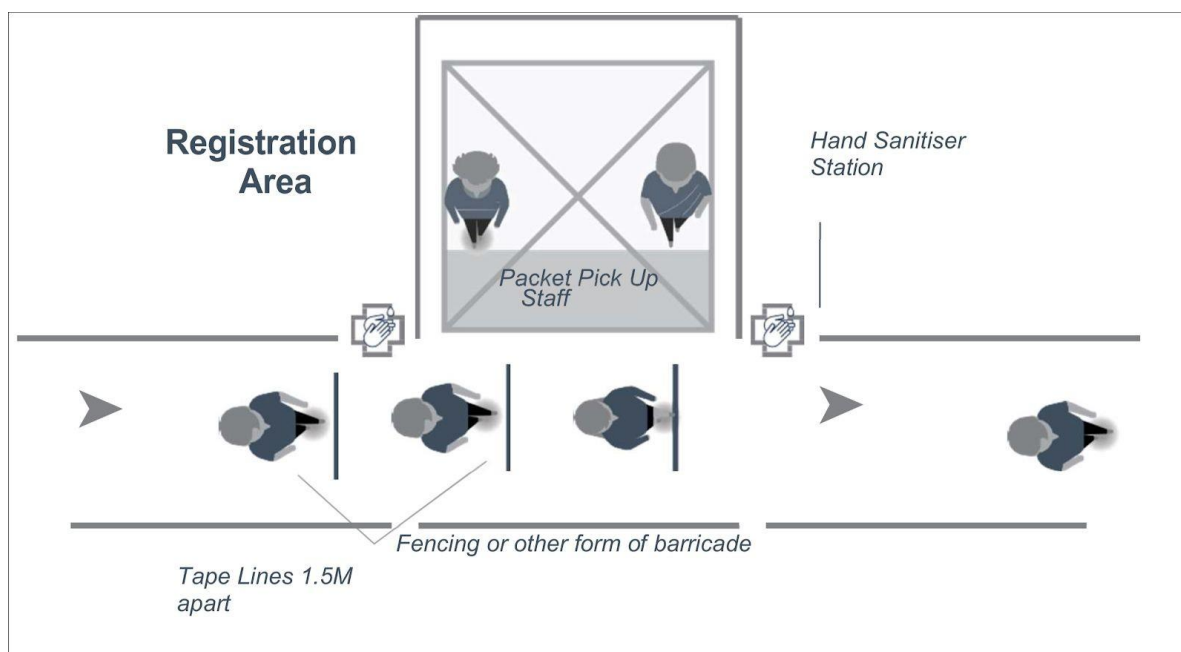
- Provide a briefing for all officials and volunteers (via email) on the requirements outlining any specific practices including:
  - Hygiene practices that will be in place.
  - How to interact with participants.
  - Links to any relevant information.

*(refer to template email to use for this briefing)*

- Provide any rider lists to officials electronically.
- Prepare rider packs (with numbers and cable ties) wearing disposable gloves. All items should be provided in one pack and labeled with the rider's name.

### Setting-up

- Sanitising alcohol-based dispensers should be provided near the start and finish.
- Put up signage providing guidance on:
  - Physical Distancing Guidelines
  - COVID-19 Symptoms
  - Hygiene Guidelines
- The registration area should be set out to limit contact between riders and officials. The area must be set up as follows: (see diagram below).
  - A dedicated entrance and exit for limited one-way foot traffic.
  - Hand sanitiser at the entrance and exit.
  - Temporary physical distancing on the ground for queues.
  - With the required level of physical distancing between volunteers working at registration.
  - Limited physical interaction - rider packs need to allow for handoff without touching the riders hands.
  - Consider whether a greeter is needed to keep people from congregating and moving in the prescribed manner.



- Designate an isolation area for anyone at the event who develops COVID-19 symptoms. This area must be 4m<sup>2</sup> and clearly marked.
- Set up an area to return numbers. The area must be set up as follows:
  - A dedicated entrance and exit for limited one-way bike traffic.
  - Temporary physical distancing on the ground for queues.
  - Boxes to return equipment.
  - Gloves and cable cutters for the volunteer removing numbers from bikes.
- Toilets must include soap, hand sanitiser and paper towel.

### Post event

Requirements include:

- Ensuring there is someone responsible for collecting numbers.
- Post any results online not at the venue.

- All equipment and surfaces used to conduct the event to be disinfected including for example:
  - Tables
  - Chairs
  - Cable cutters
  - Bins
  - Marquee poles
  - Timing equipment
- Plastic numbers must be washed or individually wiped.
- The COVID-19 Event Coordinator to email to the Executive Committee COVID-19 Safety Coordinator a copy or photo of the:
  - completed COVID-19 Event checklist (*refer to template*)
  - list of riders who attended the event
  - list of event officials.
  - Details of any participant or other person that was asked to leave the event due to symptoms.

## **Key Event Specific Requirements**

### **Downhill and Gravity Enduro**

- Provide queuing that maintains 1.5m distancing (mark 1.5m lines on ground).
- Separate vehicle load times to maintain 4m<sup>2</sup> per rider at shuttle loading area.

### **XC**

- Call up boxes to be large enough to accommodate 1.5m distancing and 4m<sup>2</sup> per rider.
- Minimum 1.5m grid distancing (boxes and rows) at start.